**Charter for the GHCP Association Facilities Committee (11.28.2021)**

The Facilities Committee supports the Director for Facilities and assists the Association Board of Directors by:

* Periodically surveying maintenance needs for Association recreation facilities including the clubhouse, the picnic pavilion, playground. Major projects for beaches and waterways such as dredging, beach nourishment, and groin repairs are not and included, but related facilities such as beach access ramps, observation platforms, wash down facilities at the boat ramps, the Cabin Point bath house are included.
* Assisting in the operation, repair, modification or additions to Association facilities;
* Developing and recommending to the Director plans, cost estimates, and priorities for needed work. Specifically, recommending what projects are appropriate for volunteers from the community, and those for which bids for vendors should be solicited;
* Developing and presenting to the board recommendations for the major maintenance, repair, modification or additions to facilities;
* Organizing volunteers or assisting in procuring vendors in accordance with County procurement requirements to carry out approved projects
* Developing and submitting cost estimates to the Board for consideration in short and long range financial plans, and in the annual and operating budget recommendations;
* Making recommendations for replacement or retirement of worn out or obsolete equipment and facilities.

Members of the committee are volunteers, invited by the Director of Facilities to include whatever range of representation and expertise may be appropriate for projects under consideration.

The committee is encouraged to make recommendations they consider to be in the best interests of the community and are reasonable within the scope of this charter and approved budgets, and to also identify present and future needs that may exceed those limits.

When recommended projects are approved by the Association Board in its capacity as the Manager of the SD on behalf of Westmoreland County, the committee is authorized to execute those approved plans.