**To: All GH-CP Property Owners and Members Date: June 19, 2020**

**NOTICE OF ANNUAL MEETING**

**Because of the Executive Orders from the Governor, the Glebe Harbor - Cabin Point Association, Inc. will not be able to conduct the annual meeting our bylaws require during the month of June. To provide members a meaningful opportunity to participate in our annual meeting, we have elected to effectively postpone the membership meeting to August 22, 2020 at 9:30 a.m.**

**Our attorney advises us that to comply with our bylaws, we should convene a brief meeting during the month of June and immediately adjourn the meeting until August. Accordingly, this letter is notice of the following:**

1. **The Annual Meeting of the Glebe Harbor – Cabin Point Association, Inc., that will be convened on Tuesday, June 30, 2020 at 7 pm.**
2. **The meeting shall consist of the call to order, a motion suggesting the absence of a quorum, and an order by the President to adjourn the meeting and to reconvene on August 22, 2020 at 9:30 am. Due to the COVID-19 health emergency, the June 30 meeting shall be held by video conference call and no members shall be allowed to participate.**
3. **No business of the annual meeting will be conducted on June 30, 2020, except for adjournment to the date and time certain in August.**
4. **The reconvened meeting on August 22, 2020 will be held at the Clubhouse subject to space limitations and Executive Orders then in effect.**
5. **The business of the August 22, 2020 meeting will be limited to elections to fill three expiring terms on the board.** **Our annual report to the membership, the only other business typically conducted at the annual meeting, will be posted on our website. A resolution of the board providing details regarding our rationale and means of complying with Executive Orders is also posted on our website.**
6. **If you cannot attend the August 22, 2020 meeting, we urge you to complete the attached proxy form and submit it to Barbara K. Cole, Secretary, GHCP Association. All proxies must be received by the Association Office no later than Friday, August 14, 2020. As provided by Virginia law, all proxies are subject to validation by the Secretary.**
7. **The next regularly scheduled General Meeting of the Association will be held on December 5, 2020 at 9:30 am at 751 Glebe Harbor Drive, Montross, VA 22520.**

**By: Board of Directors, Glebe Harbor – Cabin Point Association, Inc.**

UPDATES AND BACKGROUND FOR THIS NOTICE

**Update on GHCP Association Meetings:** During this year of unexpected events with a public health emergency, we have all been surprised by how our lives have been disrupted and changed. Among the activities and business operations affected are the normal corporate responsibilities of the Board of Directors for the GH-CP Association.

On April 2, we notified you that the **Annual Meeting and Election of Directors**, originally scheduled for June 13th was being postponed to a future date because of the COVID-related state of emergency in Virginia. We hoped that the public health situation would be clearer when the state of emergency lifted on June 10th, but that did not occur. The Governor subsequently issued various executive orders and mandatory guidelines, including those prohibiting in-person gatherings of more than 50 individuals.

At this time, the Association’s board of directors cannot hold an in-person annual meeting. Further, the unsettled public situation relating to executive orders and the health emergency have made it impossible for the board of directors to predict with any certainty what restrictions to expect pertaining to future public gatherings, membership meetings, and elections. Nonetheless, the board of directors is mindful of its responsibility to conduct an annual meeting in conformity with the bylaws and to plan for the election of directors within the constraints of the executive orders and health emergency.

**Resolution Regarding Annual Meeting for GH-CP Association:** The board discussed this conundrum with legal counsel and adopted a formal resolution that addresses both the Governor’s executive orders and our corporate requirements, thus providing for an annual meeting that complies with the bylaws and enables us to conduct an election on a specified date later this summer.

Essentially, the annual meeting on June 30, 2020 will be convened, adjourned, and reconvened on August 22, 2020, at which time elections for the expiring terms of three directors will be held. A copy of the resolution may be found on the Association’s website (gh-cp.org). This may seem cumbersome, but we are taking this step to assure that our corporate responsibilities are met and that your ability to elect persons to represent you and work on your behalf is assured in a timely manner.

**A Word from the GH-CP Association Board:** We hope that each of you and your families are continuing to stay safe and be well in these tumultuous times. To our knowledge, no one living in our community has had COVID-19. However, the number of cases in Westmoreland County continues to climb and we hope and pray that you will continue to be safe. We hope that your home at the river—in Glebe Harbor – Cabin Point—continues to be a place for rest and recreation. Our goal remains to allow you the greatest possible access to our community’s recreational amenities, consistent with personal safety and good stewardship of our resources. Thank you.